

## ONLINE COURSE EXPECTATIONS

### INTENT

The Port Angeles School District works in conjunction with OSPI's Digital Learning Department to extend core, elective and foreign language courses, as well as to offer Advanced Placement and provide credit recovery options. It is our intention that the online courses be used to complement the students' current high school class schedule, not compete with it.

### COSTS

Online courses average \$275 per student per course per semester; however, there is a range that varies depending on the level of the course selected and the provider offering the course.

Course registration fees will be paid by the Port Angeles School District for students that complete their online course(s); however, if a student withdraws from a course prior to completion, it will be the responsibility of the parent/guardian to reimburse the Port Angeles School District for all or part of the enrollment fees.

Students are allowed to take **a total of 6 classes** during a school semester, whether in the Port Angeles School District, through the Digital Learning Department, or a combination thereof. Students currently enrolled in the Port Angeles School District with a full class load, may still enroll in online courses, however, the Parent/Guardian will be responsible for 100% of the enrollment fees and cost of materials.

### REFUNDS ON MATERIALS

If a student withdraws from an online course, all course materials become the property of the Port Angeles School District and must be returned to the District Office immediately. Refunds are not given on course materials.

### TEACHER/MENTOR

Student progress will be monitored closely by a Teacher/Mentor assigned by the Port Angeles School District. The Teacher/Mentor will monitor attendance in online courses, as well as progress reports from online instructors. Students are required to contact the Teacher/Mentor on a weekly basis to review the study plan for each online course in which they are registered. If the student fails to attend these regularly scheduled meetings, the student may be referred to juvenile truancy court.

### GRADING

Grades received from online courses will be included on the student's high school transcript and will become a part of their permanent record.

### TIME REQUIREMENTS

In general, to complete a .5 credit online course, students can expect to spend 90-130 hours. The time requirement for each course is listed in the course descriptions on the Digital Learning website.

### OTHER REQUIREMENTS

Students must be self-motivated, self-disciplined and have access to the Internet. It is highly recommended that computers not be more than 2-3 years old, in order to accommodate online study. Proficiency with word processing is highly recommended for success with online study.

Parents are encouraged to meet their student's online instructors and oversee their student's online course study. It is recommended that students share their logins with their parent/guardian so they may actively support their student's learning.

### SIGNATURES

As Parent/Guardian of \_\_\_\_\_, I understand the Port Angeles School District policies above and agree to monitor my student's online study and pay any and all applicable fees in the event they may apply.

\_\_\_\_\_  
Parent/Guardian signature Date

\_\_\_\_\_  
Student signature Date

Please complete and return to registrar.



### CREDITS

Students can earn up to .5 credit per course per semester (as determined by the provider) for each standard online course and 1.0 credit per semester for a block course.

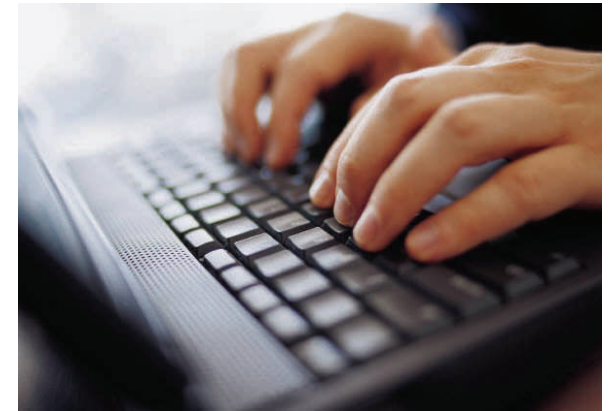
A block course is a full year course taken in one semester.

### DROP POLICY

*The following fees are charged for dropping a course prior to completion. Drop fees are the responsibility of the student's parent/guardian per the signed Online Course Expectations.*

- |   |   |                     |
|---|---|---------------------|
| ◇ | Prior to the start date                       | No charge           |
| ◇ | Within the first 10 school days of start date | 25% of course cost  |
| ◇ | After the first 10 school days of start date  | 100% of course cost |

**Offering online learning opportunities through OSPI's Digital Learning Department.**



### Port Angeles School District

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# COURSE OFFERINGS

## Aventa Learning

- Accounting
- Algebra\*
- American Govt\*
- American History\*
- Art Appreciation
- Art History (AP only)
- Biology\*+
- Chemistry
- Civics
- Computer Fundamentals (MS Office)
- Consumer Math
- Creative Writing
- Digital Photography
- Digital Video Production
- Earth Science\*
- Economics
- English\*
- English Language and Composition (AP only)
- English Literature (AP only)
- Environmental Science+
- Flash Animation
- French+
- Game Design
- Geography\*
- Geometry\*
- Grammar & Composition
- Health\*
- History Pacific Region (WA State History)  
(provider for this course is Internet Academy)
- Integrated Math
- Japanese
- Java Programming
- Journalism
- Macroeconomics (AP only)
- Music Appreciation
- Nutrition and Wellness
- Personal Finance
- Physical Education
- Physical Science\*
- Physics+
- Pre-Algebra
- Program II VB.NET
- Psychology
- Sociology
- Spanish+
- Statistics (AP only)
- US Government (AP only)
- US History (AP only)
- Web Design
- World History\*+



### 2009-10 DLD COURSE CALENDAR

#### FALL 2009

Registration begins . . . . . August 19, 2009

Courses start every Monday between September 8, and November 16, 2009.

Last day to register . . . . . November 10, 2009

#### SPRING 2010

Registration begins . . . . . January 13, 2010

Courses start every Monday between January 25 and April 12, 2010.

Last day to register . . . . . April 7, 2010

#### SUMMER 2010

Online coursework is available during the summer (**provided state funding is available**). Students who wish to take an online summer class through the DLD must also take a Skills Center class.

Registration dates are made available in the Spring.

Registration forms must be received by the DLD registrar at the Port Angeles School District office by **Wednesday** in order for the student to start online coursework the following **Monday**.

# STUDENT REGISTRATION FORM

## Student Information

\_\_\_\_\_  
*First Name*                      *Middle Name*                      *Last Name*

\_\_\_\_\_  
*Birthdate*                      *Birth place*                      *M/F*                      *Gender*                      *Grade*

\_\_\_\_\_  
*Email address*

\_\_\_\_\_  
*Phone # (day)*                      *Phone # (evening)*

\_\_\_\_\_  
*Mailing Address*

*Ethnicity (optional):*  
 American Indian  Asian  Black  Hispanic/Latin   
 White  Pac. Islander/Hawaiian  Multi-Racial  Unknown

## Parent/Guardian Information

\_\_\_\_\_  
*First Name*                      *Last Name*                      *Relationship*

\_\_\_\_\_  
*Email address*

\_\_\_\_\_  
*Phone # (day)*                      *Phone # (evening)*

\_\_\_\_\_  
*Mailing Address*

## Course Registration Form

\_\_\_\_\_  
*Course Title/Subject*                      *Provider*                      *Start Date*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Counselor signature (required):*

\_\_\_\_\_  
*Sending School:*

Please complete and return to registrar.



\*Credit Recovery available in these courses.  
 +AP classes available in these courses.

